

***PPS Job
Announcements**

TAG/IB-TOSA -1.0 FTE

Salary Schedule
[Look up Salary
Schedule](#)

The salary for these positions are based on 2014-2015 salary schedule \$38,046 to \$77,366.

***Job Type**

Certified - Qualified (hold certificate) - Teacher

DISTRICT MISSION:

Our mission at PPS is that by the end of elementary, middle and high school every student by name is meeting or exceeding academic standards and is fully prepared to make productive life decisions.

Our employees' highest priority is to support the work in our schools everyday. We want our students to be prepared to succeed, not just at each grade, but for a future beyond our schools: college, careers and fulfilling lives as good parents, neighbors and members of the community.

The District is focused on deepening our understanding of institutionalized racism and its impact on student learning, and providing support for leading systemic equity transformation initiatives in the district and schools.

**Job Type
Description**

The TAG/IB TOSA is directly responsible for overseeing, coordinating and supporting all aspects of the TAG identification process. The TOSA also facilitates whole grade advancement requests, as well as requests for single subject acceleration. Once students have been identified, by law, teachers must meet a students' rate and level of learning. To support teachers, the TAG/IB TOSA will need to facilitate professional learning in the area of assessment, differentiated instruction, and scaffolding techniques to assist teachers in meeting this legal requirement for rendering TAG services in the classroom.

SCHOOL PROFILE:

To obtain more information about this school, learning environment and programs, please go to

<http://www.pps.k12.or.us/schools/index.htm>

POSITION SUMMARY:

The Teacher on Special Assignment (TOSA) provides support for implementation of the district's educational mission through articulation and application of foundational structures, content and curriculum development, and instructional strategies in partnership with the educational community; provides leadership in the planning, coordination and implementation of a subject area, special project,

coaching, mentoring or grade level instructional program.

The Teacher on Special Assignment (TOSA) serves outside the classroom-setting for assignments as determined by the needs of the district. Specific areas of assignment typically include, but are not limited to, teacher support, student support and curriculum and program development. As professional educators, TOSA's are culturally responsive and demonstrate qualities and personal characteristics that include caring, respect, high expectations, motivation, perseverance, enthusiasm and dedication. They exhibit expertise in the subjects they are teaching and spend time continuing to gain new knowledge in their field. They present material in an enthusiastic manner and instill a hunger in their students to learn more on their own. Assignments are temporary and are staffed based on program needs.

Major Duties And Responsibilities

1. Build knowledge and understanding across the district in the use of digital and technological resources to meet the needs of Talented and Gifted students within the classroom through acceleration and differentiation practices.
 2. Provide expertise and assistance in International Baccalaureate curriculum and staff development, program implementation and coordination of district-wide assigned activities; motivate project/program participants to develop skills and attitudes that foster student success.
 3. Review, interpret and report on a variety of assessment tools and measurements; apply data to assist professional educators to build capacity for instructional improvement related to content-specific goals for equity and excellence; provide leadership in data-driven decision making through the implementation of Professional Learning Communities.
 4. Participate in the evaluation and selection of academically appropriate and culturally relevant instructional materials, including educational technologies and software; order materials and supplies and maintain inventories.
 5. Understand how adult and K-12 learners grow and develop, recognizing variations within and across cognitive, linguistic, social, emotional and physical areas, diversity of cultures and communities; develop, implement and insure systems to effect appropriate, challenging learning environments.
 6. Establish standards, learning objectives and goals for assigned programs; monitor progress and effectiveness of programs; recommend and implement strategies to maximize effectiveness.
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7. Promote a culture of high expectations, providing program support directed at every student receiving high quality and culturally relevant instruction; support and implement the District's Racial Equity Policy that reflects and supports the racial and ethnic diversity of the student population and community.

8. Update and maintain accurate and complete records of assigned programs and activities progress and development as required by school, district, state and federal policies, regulations and laws.

9. Participate in, plan and conduct trainings, in-services, workshops and meetings as related to the special assignment; serve on a variety of district and community committees and task forces as assigned.

10. Develop a variety of specialized curriculums which advance instructional practices and strategies; support professional educators and students to meet rigorous learning goals and engage and encourage learners to develop deep understanding of content areas.

11. Understand central concepts, tools of inquiry and structures of deploying curriculum to adult learners and K-12 students; apply concepts to create meaningful learning experiences designed to engage adult and K-12 learners in critical thinking, creativity and collaborative problem-solving.

12. Develop and implement instructional, coaching and/or mentoring practices and strategies that include multiple methods of assessment; provide formal training and instruction to adult learners to support students in meeting rigorous learning goals which engage and encourage learners to develop deep understanding of content areas.

13. Perform related duties as assigned.

This position will be eligible for 16% extended responsibility pay.

Qualifications:

Must hold full, unrestricted licensure from the Teacher Standards and Practices Commission for assignment as a Professional Educator - Teacher.

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The TAG/IB TOSA must have experience teaching in an International Baccalaureate program.

Preferred Qualifications:

- Familiarity in the use of Google Apps for Education, Google Drive, and OER's (Open Educational Resources) to meet the needs of all learners.
- Practice in accelerating and differentiating instruction, specifically for Talented and Gifted students.
- Experience conducting action research.

Internal No. (optional)	CERT-e-5487-BKM
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PAT Internal Transfer Process Applicants Only	
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Start Date	08/26/2014
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Person Replaced	
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Salary: From	38,046.00
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Salary: To	77,366.00
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Duty Days	192
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FTE (or hrs/week)	1.00
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Additional Job Information	<p>Employees must be properly licensed by Teacher Standards and Practices Commission for the assignment. If the posted position is within the core academic area, you must be designated as highly qualified by Teacher Standards and Practices Commission to teach the core subjects. Core academic areas include Language Arts (English), Reading, Mathematics, Sciences, Foreign Language (except Chinese-Mandarin), Social Studies and Art.</p> <p>Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. It is the policy of the Portland Public Schools Board of Education that there will be no discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, sex, sexual orientation or veteran status in any educational programs, activities or employment. Portland Public Schools is an equal opportunity and affirmative action employer.</p>
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